



Thorncliff Community League Minutes
Thursday, April 24, 2019
Thorncliffe School Staff Lounge
6:00 – 8:00 p.m.

Board Members:	Margaret Mbakwa Tanwani	Regrets:
Randy Niederhaus (Chair)	TCL Members:	Pam Winski
Jonathan Krenz	Doug de la Salle	Guest:
Darlene Niederhaus	Marjorie Leviene-Watson	Radu Opincaru
Sharon Quickfall	Una Bryce (NRC)	Community Coordinator, Boardwalk

WELCOME AND INTRODUCTION

R. Niederhaus opened the meeting at 6:03 p.m., thanked everyone for attending, and introduced Radu Opincaru from Boardwalk Communities.

1. Approval of Agenda

The agenda was approved as circulated.

2. Approval of Minutes from Previous Meeting

There were no changes to the minutes.

MOTION

It was moved by D. Niederhaus seconded by M. Tanwani that the Board of Directors of the Thorncliff Community League approves the minutes of the March 21, 2019 meeting as presented. CARRIED.

Business Arising from the Minutes

There was no business arising from the minutes.

3. President's Report

A report was included in the meeting materials. R. Niederhaus spoke to the Director and Committee Chair positions that have terms expiring as the of the 2019 AGM in October. In particular, a Vice President needs to be appointed for 2019-2020 who will become the President for 2020-2022. First terms are coming to an end for the Treasurer and Secretary. M. Tanwani advised she may not be able to serve a second term as Treasurer. D. Niederhaus offered to stay on as Secretary for one more year to properly stagger the Executive Officer positions so that in the same year the Vice President and Treasurer position terms end and in the opposite year the President and Secretary position terms end. The Board accepted the recommendation.

It was noted that in lieu of two vacancies, R. Niederhaus had unofficially assumed the position of Grounds Chair and D. Niederhaus had continued to serve as Membership Director. The Board agreed to officially recognize the positions as being filled as a matter of record for current terms ending October 2020 with recruitment for both positions when these terms are completed.

Action Item

P. Winski to advise if she is willing to serve a second term as the Grants Committee Chair.

Recruitment may be required for the following positions: Treasurer, Social Director, Volunteer Director and Grants Committee Chair.

The Board discussed the urgent need to engage more TCL members to assist with the work of the League. Further discussion at the May meeting will consider options if we are unable to do so. Two suggestions included do less and consider amalgamating with another community league.

Action Item

U. Bryce to research the process for amalgamating two community leagues together and report back to the Board.

R. Niederhaus also spoke to the 2019/2020 budget and walked the Board through the preliminary budget discussion document he and D. Niederhaus has prepared for the Board's completion.

Action Item

Treasurer M. Tanwani to take the lead from this point in working with Board Members to complete missing information and prepare a draft for discussion at the May meeting.

4. Secretary's Report

A report was submitted with the meeting materials. D. Niederhaus advised that attempts to reach M. Low-On were unsuccessful. R. Niederhaus hand-delivered a letter from the Board on March 22nd and D. Niederhaus followed-up with an email two weeks later but no response has been received. The Board is asking M. Low-On to help Directors understand the relationship between the Thorncliff Community League and the Thorncliff User Group Society and if the two organizations are completely separate from one another.

The Community League Operating Grant was submitted to the City of Edmonton on April 2, 2019.

A new requirement for community league memberships as of 2019/20 is for the member's address to be part of their league membership card. Membership supplies for 2019/20 will be available for pick-up the week of April 23-26.

5. Treasurer's Report

A report was submitted with the meeting materials. The closing bank balance was \$27,091.94. The \$1,000 donation to the Summer Green Shack program was issued and the GoDaddy email and domain renewal was completed for 3 years. There were no questions from the Board.

MOTION

It was moved by M. Tanwani and seconded by J. Krenz that the Board of Directors of the Thorncliff Community League approves the Treasurer's monthly report for April 2019 as presented. CARRIED.

6. Community Yard Sale

Committee members, J. Krenz, R. Niederhaus, D. Niederhaus, and S. Quickfall have set the date for Saturday, May 25 from 10am to 2pm. J. Krenz presented three versions of a postcard he designed for a mail drop in the neighbourhood using the services of KTS Advertising Group to print the postcards, prepare the cards by distribution zone, and deliver to Canada Post for mailing and pay for the postage. The Board approved the process and provided feedback on the sample postcards. It was left with the committee to manage the costs of the event and noted that this is both a community and fundraising event. Such events are run at a cost to the League.

D. Niederhaus shared a draft vendor information sheet to be given to people interested in selling their own wares at the community yard sale and members present provided feedback. U. Bryce provided advice on the types of permits required.

Action Items

1. J. Krenz to finalize the postcard at his earliest opportunity.
2. D. Niederhaus to coordinate the printing and mailing of the postcard with KTS Advertising Group.
3. D. Niederhaus to complete the parkland use permit and register/acquire information as a food vendor.

4. R. Niederhaus to coordinate the logistics, i.e. work with the school and Aldergrove regarding tables, and see if the Thorncliff School gym could be available in case of bad weather.
5. R. Niederhaus to be the contact person for vendors.
6. S. Quickfall to determine where we can advertise the event throughout the city, i.e. community calendars.
7. Everyone to help find volunteers for the day of the event, and to encourage people to be a vendor or donate items for selling at the TCL tables.

7. Rink Redevelopment Project Update

Phase 1

D. de la Salle confirmed that the first phase of the rink demolition will take place on Saturday, May 4 at which time the steel mesh and plexi-glass puck boards at each end of the rink will be removed. Volunteers have been secured and a safety plan has been developed. Items will be taken to the eco centre and the cost will be charged to the rink redevelopment project.

At the same time, a test will be conducted to remove one of each type of fence post to determine if a jack-all will be sufficient to remove them. The time it takes will also be a factor. The League recently purchased a jack-all which will also be used to level the sea-can so that the door swings opens without hitting the ground. If the jack-all works efficiently, we will not need to rent a bobcat for phase 2 of the de-commission project.

Action Item

U. Bryce to provide R. Niederhaus with a vehicle permit for the parkland for May 4.

Phase 2

D. de la Salle spoke to quotes received from Home Depot for rental of equipment. R. Niederhaus reported he had secured 12 Mormon men to assist with the rink demolition of the skating rink board scheduled for July 6. Other local volunteers have also been secured. The Board confirmed that any lunch and refreshment expenses relating to all volunteers was an acceptable expense for the project.

It is anticipated Phase 2 work for take the full day. If the demolition requires more time, a second working day will be scheduled for later in the summer with consideration given to safety and liability risk. The work needs to be completed before the children return to school in September.

D. de la Salle also reported that all work will be conducted inside the snow fence that is being provided by the City of Edmonton. The snow fence is available on Friday, July 5 for pick-up. The dumpster for removing the demolished boards and other debris will be situated in the centre of the skating rink and will be replaced by the vendor as often as needed throughout the day.

Action Items

1. U. Bryce to ensure that we have the necessary permits/approvals for the dumpsters to be delivered, other vehicles to drive on the parkland, the work itself to be done. Permits are required to be on site on the day the work is being done.
2. U. Bryce to work with D. de la Salle to ensure dumpster vendor is an approved City vendor.
3. R. Niederhaus will pick up 8 bundles of 50-60 ft from the City on July 5.
4. Photos of the demolition will be taken by D. Niederhaus and S. Quickfall.
5. D. Niederhaus to act as one of the "site monitors" required to keep the public at bay on May 4 and July 6.
6. D. de la Salle will be TCL's lead spokesperson for both demolition days should the public inquire about the work and the community process that led up to demolition day.
7. R. Niederhaus will work with the school to inform the Principal about the work to be done on May 4 and July 6 as it requires access to the park through their property.

U. Bryce advised that although the matching CLIP grant has been closed, there may be an opportunity to still submit a proposal as the grant was undersubscribed. She urged the Board to try to complete an application. With our Grant Chair on leave, the Board will do its best to look into this.

8. Director/Committee Chair Updates

Marketing and Communications

D. Niederhaus asked if TCL could conduct a member survey over the next month or two, particularly since we are in need of help. It's timely to determine membership needs and if members are willing to engage in the work of the League so we can best determine what the scope of work the handful of volunteers we do have should or can do over the next fiscal year.

Action Item

D. Niederhaus to add this discussion to the May agenda.

NRC Report

A detailed report was included in the minutes and U. Bryce provided highlights. She specifically spoke to the WEYN youth basketball tournament to be held in Callingwood on the evening of Friday, May 3. The Board discussed the possibility of supporting Thorncliff youth to enter a team or two into this tournament.

Action Item

M. Tanwani was tasked with speaking to youth who frequent the basketball courts and inquire if they would like to form a Thorncliff team and enter the event. She was authorized to purchase t-shirts if the team wanted to go with a team theme or colour. The Board suggested green to represent Thorncliff. There is no cost to enter a team and the event is free. M. Tanwani was asked to share the event poster with the youth as well.

U. Bryce reported the parks pilot program to possibly add a couple park benches along the Arrowhead Trail in Thorncliff was still a go. More details should be available by the next meeting.

Programs Director

When asked, M. Tanwani reported that she had tried to contact Darwin Calusa about running a summer youth basketball program this year but had received no response. M. Tanwani will continue to reach out to him and report back at the May meeting if the program will proceed for a second year.

Plans are underway to start the soccer program on Thursday, June 13 and run to Thursday, September 12. The soccer fields have been reserved with the City to operate this drop-in summer program.

Safety/Civics Committees

A report was included in the meeting materials. S. Quickfall advised the problems continue with the vacant property at 8625 172 Avenue. She has been working with Policy and the City Real Estate Board to ensure the property is fully locked and secured again and not accessible by the public as it is a high risk situation for fire.

9. Adjournment

The next meeting will be held on Thursday, May 23, 2019 at Thorncliffe School beginning at 6:00 p.m. The meeting adjourned at 7:58 p.m.